

ATTENDANCE:	
MEMBERS	<u>33</u>
VISITORS	<u>8</u>
TOTAL	

AMERICAN SOCIETY OF HEATING AND VENTILATING ENGINEERS

TOTAL NO. CHAPTER MEMBERS ON ROLL _____

RETAIN WHITE COPY FOR CHAPTER FILE

This meeting took the form of a social get-together at the Prescott Hotel dining room. Following the turkey dinner the president introduced all members and visitors and out of town guest, being Mr. Hayward Murray of Montreal. Gifts donated by the following Messers W. St.Syr, J. Messiah, W. Jeffery of Darling Bros; Sam Clarke of Napanee Iron Works; Chas. Watson of the Trane Co.; and B.Stotesbury. Numbers where drawn from a hat and the following were the winners:- Messrs. N.Howes; Dalt Tamney; Hay Murray; John McCaughey; J. Klassen and Len Greenough.

Following the dinner a brief business meeting was held, the previous minutes where read and approved, then the Constitution and By-laws where given final correction. On a motion by Don Banton and seconded by Ross Hamilton "that the Constitution and By-laws as finally read and corrected be adapted". This was carried unanimously. The business meeting then adjourned, followed by a sing song accompanied on the piano by Mr. R.Casselmann. A solo by J. Messiah was much enjoyed and the trio consisting of Chas. Watson, J. Messiah, and Hay Murray will have to do some practicing if they are to be invited as singers at the next party. Following this some excellent entertainment was presented by Cpl. Burnside and Harvey Barbeau in the form of skits. Each member of the society brought a gift for some unfortunate child for Christmas. Fifty gifts were received and delivered to the Childrens Aid Society where they were graciously accepted.

[Handwritten signature]

A CHECK LIST OF ITEMS TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER (TIME & PLACE)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION MEMBERS OFFICERS
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER (TITLE) (BUS.) (CITY) SUBJECT
10. DISCUSSION
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
- ADJOURNMENT

Engineers Give Gifts To Tots

Christmas gifts to be presented to the Children's Aid Society were brought by every member of the American Society of Heating and Ventilating Engineers, Ottawa Valley Chapter, attending the Christmas dinner party held at the Prescott Hotel. Prizes were won by N. Howes, Tamney, J. McCaughey, J. Klassen, L. Greenough and H. Murray, Montreal. Entertainment was presented by R. Casselman, pianist; Corporal Burnside and Harvey Barbeau who took part in skits. A brief business meeting followed the turkey dinner. *CITIZEN*