

AMERICAN SOCIETY OF HEATING AND
AIR-CONDITIONING ENGINEERS

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A CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(TIME & PLACE)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
MEMBERS
OFFICERS
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(TITLE)
(BUS.)
(CITY)
SUBJECT
10. DISCUSSION
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

The annual meeting of this Chapter was held at the Prescott Hotel on Tuesday, May 21, 1957. The business meeting was called to order at 8 p.m. The minutes of the previous meeting were read and it was moved by George Ostiguy that they be adopted as read.

The President then requested the various Committee Chairmen to report on their activities during the past year. Art Hargreaves, Chairman of the Finance Committee reported on the year's activities. Details of Christmas party expenditures and regional expenditures had been given previously. Generally speaking, receipts for the year totalled \$1,295.95, expenditures totalled \$1,185.26, overall operating credit of \$109.83.

Don Smiley, Chairman of the Membership Committee, reported on the membership. The membership generally had increased. Presently the Chapter has 16 members, 17 Associates, 23 Affiliates, 9 pending approval by parent body. The Chapter lost two members for non-payment of dues, two more having left the district.

TOTAL OF 56

Graham Richards reported on the attendance. The attendance in 1955-56 was 52%. The attendance in 1956-57 was 53%. A total of 185 members and 59 visitors attended in 1955-56, whereas a total of 204 members and 75 visitors attended in 1956-57.

Charlie Watson of the Programme Entertainment Committee reported that the results of this programme were fairly obvious, but he wished to thank Mr. John McCaughey in particular for his outstanding work in connection with the Christmas Party.

J. Klassen, Chairman of the Education Committee, reported that the attendance at the three educational meetings had been reasonable, but declining. Repeat visits by people had not been common. He recommended that the Education Committee be discontinued because of dropping attendance, lower repeats, difficulty in assistance in getting lectures prepared and no offer of general assistance from the members. If the membership disagreed with this recommendation, then J. Klassen requested that he not be appointed Chairman again, as he felt that he had contributed as much as he was capable of contributing, and obviously this was not adequate.

The President suggested that the discussion of the Education Committee be carried over at the October meeting.

The President commented that in our Chapter meeting notices, we are trying to include chapter news and requested co-operation from the members to give such chapter news to the Secretary. The President thanked all the Committee Chairmen for their reports. R.T.O.

The Secretary read a letter from the Montreal Chapter inviting us to attend the Lachute Golf Tournament. Bill Robinson got up and mentioned that there was a marked change in attitude between the way this had started and the way it is run presently. Originally it was a joint effort between Montreal and Ottawa. Presently it seems to be a Montreal affair with Ottawa invited. Originally prizes were distributed to Montreal members and similar prizes distributed to Ottawa members. This also has gone by the boards. The members in Montreal that knew of this arrangement were Bal Horsborough and Bill Hole. George Ostiguy said that originally the suggestion was made that we use the facilities and bring our own prizes, but that Bal Horsborough and Bill Hole disagreed and said Ottawa would receive a definite share of prizes. This apparently is not happening.

Eddie Cockman has always acted as Chairman of the Sports Committee in Montreal and should have been aware of these arrangements. Charlie Watson wanted to know if the original state could be restored. Don Banton suggested that possibly there was a misunderstanding and that this could be ironed out. The suggestion was made that Bill Robinson contact Eddie Cockman and see if this could be straightened out. He would send a report to the Secretary, who would acknowledge in writing the final decisions reached.

Al Grey was asked to tee up for the September Golf Tournament. Al Grey requested that Charlie Schock and Paul Fortier give him assistance in such work. He reported that the Hunt Club, the Chaudiere Club, the Glenlea Club and the Gatineau Club were available. The members voted to give the Hunt Club first choice and the Chaudiere second choice. It was agreed that the Dunham Trophy for Golf would be presented at our September do, and not at the Lachute do. It was also agreed that members may bring as many guests as they wish.

George Ostiguy commented on the request from the parent chapter that we revamp our by-laws to conform with the suggested Chapter By-laws. George Ostiguy read the amendments that would be necessary to our Constitution to conform with such request. George Ostiguy moved that such amendments be adopted as read. Seconded by Bill Robinson. Carried unanimously.

The new Secretary is to draft up the amendments and submit them to New York for ratification.

The Chairman appointed Stan Smith, Charlie Schock, George Shane, auditors for the Treasurer's Financial Statement. This auditing is to be done within the next ten days.

Election of officers was called for by the President. Charlie Watson had been nominated by the Nominating Committee for the position of President. Moved by Don Smiley, seconded by George Ostiguy that nominations be closed. Carried. J. Klassen had been nominated by the Nominating Committee for the position of Vice-President. Moved by George Ostiguy, seconded by Charlie Schock that nominations be closed. Carried. Art Hargreaves had been nominated by the Nominating Committee for the position of Secretary. Moved by Bill Robinson and seconded by John McCaughey that nominations be closed. Carried. Stan Bullis had been nominated by the Nominating Committee for the position of Treasurer. Moved by George Wild, seconded by George Ostiguy that nominations be closed. Carried. In addition to the nominees for Board of Governors made by the Nominating Committee, namely John Partington, Ian Paterson, Don Smiley and Stan Smith, Noel Kirby was nominated by Will Davis, John Green was nominated by Graham Richards. Moved by J.W. Barber, seconded by Irv Goodman that nominations be closed. Carried. The President appointed two scrutineers, Mr. Morris Schwartz, and Mr. E. Edelson. The scrutineers checked the ballots and the following members were nominated for Board of Governors: Noel Kirby, John Green, Stan Smith. Moved by Bill Robinson, seconded by John Massiah that the ballots be destroyed.

The President then reported that the 1956-57 season was at an end. The President came out with a short review of the accomplishments and shortcomings of the past year and handed the gavel over to the new President, Charlie Watson. Charlie Watson, after accepting the gavel, presented the Past President with a silver tray as a token of our appreciation of his past services. Charlie Watson then adjourned the business meeting.

After the regular business meeting, a showing of a film entitled "Corrosion" by the International Nickel was presented. This film was very well received and was a most interesting and enlightening film to see. The presentation was excellent.

C. W. Watson
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President