A CHECK LIST OF ITEMS TO BE REPORTED

- 1. PRESIDING OFFICER
- 2. CALL TO ORDER
 (TIME & PLACE)
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES
- 5. REPORTS
- 6. ELECTION MEMBERS OFFICERS
- 7. OLD BUSINESS
- 8. NEW BUSINESS
- 9. SPEAKER
 (TITLE)
 (BUS.)
 (CITY)
 SUBJECT
- 10. DISCUSSION
- 11. MOTIONS
- 12. RESOLUTIONS
- 13. OTHER FEATURES
- 14. ADJOURNMENT

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To The Executive Secretary, ASHAE 62 Worth St., New York 13, N.Y., U.S.A.

November 19, 1957.

The regular monthly meeting of this Chapter was held at the Precott Hotel on the above date with the President, Charles Watson in the Chai:

A total of 55 were present, comprising 33 members and 22 guests, several from out of town.

The President reported that the Board of Governors had recommended that the Education Committee should remain inactive for this year at least, owing to the poor attendance at last years lectures and the general reluctance of the membership to devote sufficient time and effort to guarantee the seccess of the venture.

Jake Klassen was appointed official delegate to the next regional meeting with Art Hargreaves as alternate. This meeting to take place in Winnipeg on April 24th, 1958. The President requested the members to submit any ideas which should be placed on the agenda, well in advance of March 1st in order that the chapter may give due consideration to same.

The President announced that Jake Klassen had been appointed as a member of the Hospital Safety Committee, C.S.A. and mentioned that this was indeed an honour which not only reflected on Mr. Klassen but of which the Chapter could be justifiably proud.

The speaker of the evening was Mr. W. Peters of the Research Division, Anemostat Corporation, Hartford, Connecticut. He was ably introduced by Mr. Hipkin, after which he proceeded to deliver a most interesting and informative address with regard to heating and cooling with high velocity single and double duct systems.

Mr. Peters (Cornell 1941) has a masterful style and his address was spiked with well received humour. The members and guests showed their appreciation in no uncertain manner. It might be added that T.V. could use a personality such as his. He was generous and helpful in replying to the numerous questions and was warmly thanked by the reliable Eric Barker.

The meeting adjourned at 10:30 p.m. officially, but an extensive friendship hour, enjoyed by many, continued till curfew.

C.W. Walson