## AMERICAN SOCIETY OF HEATING, REFRIGERATING AND AIR-CONDITIONING ENGINEERS, INC.

345 East 47th Street, New York, N. Y. 10017

## **MINUTES**

OTTAWA VALLEY CHAPTER:	MEETING DATE: Nov. 20, 1979
ATTENDANCE: MEMBERS 70; GUESTS 15; COMPILED	BY_R. Beckman
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SUGGESTED CHECK LIST OF ITEMS TO BE REPORTED

"Journal" information.

- 1. PRESIDING OFFICER
- 2. CALL TO ORDER (Time & Place)
- 3. ROLL CALL
- 4. APPROVAL OF MINUTES
- 5. REPORTS
- 6. ELECTION
  Members
  Officers
- 7. OLD BUSINESS
- 8. NEW BUSINESS
- 9. SPEAKER

(See reverse of white copy)

- 10. DISCUSSIONS
- 11. MOTIONS
- 12. RESOLUTIONS
- 13. OTHER FEATURES
- 14. ADJOURNMENT

Metting called to order @ 7:45 p.m.

- 1. Head table introduced by President M. Acton
- 2. Minutes of Oct. 15, 1979 meeting adopted on motion by R. Young seconded by B. Findlay
- 3. Al Oakes made a presidential award of excellence to B. McKee, past president, and presented the Chapter with an honour roll award for 1978-79. Mr. Oakes explained that the award was for overall performance.
- 4. B. McKee thanked the members of the 1978/79 executive for their work.
- 5. P. Graham reminded members of the christmas dance and curling bonspiel scheduled for Jan. 22/80 at the Rideau Curling club.
- 6. J. Beckolay, chairmen of the panel discussion, introduced the members of the panel. Theme of the discussion was the use of computers in our industry.
  - a) J. McAninch spoke on use of computers by a mechanical contractor.
  - b) T. Daigle spoke on use of computers as a manufacturer.
  - c) T. Patry spoke on use of computers in R. & D. for energy conservation.
- 7. Speakers were thanked by H. Dean.
- 8. Meeting ended @ 9:30 p.m. on motion by R. Young seconded by J. Gregory