

MINUTES

CHAPTER: Ottawa Valley ChapterMEETING DATE: October 20, 1981ATTENDANCE: MEMBERS 54; GUESTS 17; COMPILED BY J. Lunde

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SUGGESTED
CHECK LIST OF ITEMS
TO BE REPORTED

1. PRESIDING OFFICER
2. CALL TO ORDER
(Time & Place)
3. ROLL CALL
4. APPROVAL OF MINUTES
5. REPORTS
6. ELECTION
Members
Officers
7. OLD BUSINESS
8. NEW BUSINESS
9. SPEAKER
(See reverse of
white copy)
10. DISCUSSIONS
11. MOTIONS
12. RESOLUTIONS
13. OTHER FEATURES
14. ADJOURNMENT

1. The regular meeting of the Ottawa Valley Chapter was called to order at 7:50 p.m.
2. President Beckman introduced the head table and guests.
3. The minutes of the May meeting as written by Dalton McIntyre and as read by the secretary were approved on a motion by Soli Dubash and seconded by Gordon Hayball.
4. George Carscallen, Region 2 Research Chairman, presented the highlights of the recent CRC conference in Montreal.
5. John Bekolay spoke briefly on the energy competition at the next years CRC conference in Halifax and the upcoming Ottawa Energy Show at the Civic Centre.
6. On comments from the floor, John Bekolay presented a motion "To not participate in the ASHRAE point system, as it is not necessary to properly judge the Chapter performance or to encourage participation", seconded by Simon Jol. After a short discussion period George Carscallen moved an amendment to table the motion at the November meeting. Seconded by Charlie Hobbs. Motion carried.
7. President Beckman announced that the distinction of fellow has been conferred on Jacob Klassen.
8. President Beckman presented a life membership certificate to A. K. Piercy.
9. President Beckman announced the date of the Christmas dance to be held at the RA Centre, December 9, 1981.
10. The speaker, Mr. R. W. Raimann, P. Eng., Manager of Hydrotherm Canada Limited, manufacturers of hot water and steam boilers was introduced by Toni Mercier. Mr. Raimann spoke on High Efficiency Gas Fired Pulse Combustion Boilers now available in Canada with an output of 100,000 BTUH mainly for residential use, but also commercial. After an informative question period the speaker was thanked by Mike Acton on behalf of the Chapter and he presented him with a gift as a token of appreciation.
11. The meeting was adjourned at 9:25 p.m. on a motion by Charlie Hobbs and seconded by Soli Dubash.

The following information is for confidential rating of the speaker's ability and is for use by Headquarters in maintaining a Speakers List:

Please rate the program as follows:

		Max. Points Allowable	Actual Points Rated
APPEARANCE:	(Physical dress and appearance)	<u>5</u>	<u>5</u>
DELIVERY:	(Enthusiasm, gestures, anecdotes, etc.)	<u>15</u>	<u>12</u>
TIMING:	(Ability to work within the total time allowed for speech.)	<u>10</u>	<u>10</u>
SUMMARIZATION:	(Ability to summarize all salient features of speech so that audience remembers main points emphasized.)	<u>5</u>	<u>5</u>
SPEECH FORMAT:	(Logical and orderly arrangement of speech so that ideas are easily followed and lead to final conclusion stated.)	<u>10</u>	<u>8</u>
USE OF PREPARED TEXT:	(Has speech been well prepared? Does speaker avoid direct reading of text?)	<u>10</u>	<u>10</u>
USE OF VISUAL AID:	(Does speaker make effective use of slides, charts, graphs, etc.?)	<u>5</u>	<u>5</u>
USE OF WORDS:	(Does speaker make effective use of notes on cards or marginal notes on prepared text or does he/she try to rely on total memory recall?)	<u>5</u>	<u>5</u>
SPEECH CONTENT:	(Is information presented in speech relevant to the subject matter? Is information direct without being confusing? Is adequate information presented to reach summaries presented?)	<u>35</u>	<u>25</u>
SUB-TOTAL		<u>100</u>	<u>85</u>
DEDUCT FOR COMMERCIALISM:	(Excessive reference to company; use of slides or booklets with company name or exhibit of company products.)	Minus <u>50</u> Max.	<u>35</u>
TOTAL		<u>100 to 50</u>	<u>50</u>

SPEAKER'S COMPLETE STREET ADDRESS, including Zip Code, for use in requesting availability as an addition to the Society's Speakers List:

Hydrotherm Canada Limited

6860 Rexwood Road

Mississauga, Ontario

L4V 1L8